As previously announced, ICMTEL 2020 will be held in a live online setting to accommodate the current restrictions related to the COVID-19 epidemic. The conference will be held in a fully pre-recorded format as a live stream with a live chat for registrants, as well as other additional online opportunities for getting engaged. Details regarding the exact time and place of the live stream will be announced soon and we kindly ask you for patience as we put everything into place. In the meantime, please pay close attention to instructions regarding the recording of your presentation below.

To give all presenters and viewers of ICMTEL 2020 the best possible experience under these new circumstances, we kindly ask authors who will pre-record their presentations to comply with the technical specifications outlined below.

Please read the instructions carefully and in full. Due to the requirements set by the publisher, non-compliance with the technical specifications may result in your paper being excluded from the conference proceedings.

For your paper to be included in the conference proceedings, good legibility of the presentation and clearly audible voice-over are required by the publisher. Only presentations submitted before the submission deadline (**April 3rd, 2020**) will be included in the conference proceedings. All video submissions will be verified for video/audio quality by EAI and we strongly recommend that you submit your presentation well ahead of the submission deadline. This will allow time for EAI to verify your submission quickly, and for you to re-record and re-submit it in case it does not meet the technical specifications.

- For video, capture **a single screen** with your presentation/slides in **full screen**. Advance the slides as if presenting normally. Video feed of the presenter (such as via webcam) is **not required**.
- For audio, we recommend using an external microphone whenever possible. Using the microphone built into your webcam and/or laptop is also acceptable, but please ensure that you minimize ambient noise.
- Use free screen capture software, such as ShareX (download at https://getsharex.com/) or similar. If using ShareX, please see the attached document "ShareX instructions.pdf" for instructions.
- If using other recording software, please make sure to record the video in 1080p resolution (or your maximum screen resolution) and at 30 frames per second in the MP4 video format.
- Once you have begun recording but before you begin your presentation, please stay on your **first slide for 10 seconds** without talking. After the initial 10 seconds of silence have elapsed, you may proceed with your presentation normally. This 10 second gap will make it easier for our editors to put the presentations together cleanly.
- Similarly, after you have concluded your presentation, please remain on the final slide for 10 seconds in silence.
- Do not worry about recording your system navigation before you begin and after you end your presentation. Our editors will cut these parts out and only keep the full screen presentation. You do not need to edit your recording in any way.
- **Your presentation should be at least 15 minutes in length but should not exceed 20 minutes.**
- Before submitting your presentation to us, please send it to your friends or colleagues for review and ask them to confirm that the slides are legible and that the audio is clear.
- To submit your recording, upload your video file to a cloud storage service such as Google Drive, WeTransfer, DropBox, CoreMail or a similar service and send the download link to the Conference Manager at lukas.skolek@eai.eu.